

**The New Jersey Shade Tree Federation 98th Annual Conference
October 26 & 27, 2023**

Conference & Venue Information:

Location: DoubleTree by Hilton CherryHill | Philadelphia
2349 Marlton Pike West
Cherry Hill, NJ 08002

Hotel Reservation Deadline: October 2, 2023, 5:00 PM EST

Rate: \$119.00 per night, single or double occupancy

Make a reservation by phone: 856-665-6666

Make a reservation online: <https://book.passkey.com/e/50641668>

*****EARLY REGISTRATION RATES END OCT 2nd NO EXCEPTIONS!*****

Conference Early Registration Deadline: October 2, 2023

Registrations must be accompanied by personal check, paypal credit card payment, or authorized purchase order/voucher. Unsigned purchase orders/vouchers are not acceptable.

Registration may be mailed (paper), emailed (scanned page), or submitted via njstf.org online store. No registrations will be accepted by telephone.

Registrations received after October 2, 2023 are subject to Late/Walk-in Registration Rates. An Additional \$50 fee applies.

All substitutions must be made in writing and received by the Federation office by October 2, 2023.

Refunds: Cancellations through October 2, 2023 will be refunded less a cancellation fee of \$35 per registrant. Cancellation requests must be made in writing.

Request a refund, by email: TREES@NJSTF.ORG or by fax: 732-640-5289

NO REFUNDS AFTER 10/2/2023

Questions: TREES@NJSTF.ORG or (732) 246-3210

BADGES MUST BE WORN AT ALL TIMES DURING THE CONFERENCE

IMPORTANT CONFERENCE REGISTRATION INFORMATION

Registration is required. No admission without a registration badge. Your registration badge will be waiting for you starting at 8:00am on Thursday October 26, at the conference pre-registration desk.

Registration & Payment Options:

Online: visit www.njstf.org/shop/php to register and pay online with your credit card.

By Mail: Send registration form with enclosed check or paper authorized purchase order/voucher:

NJ Shade Tree Federation, Blake Hall
93 Lipman Drive
New Brunswick, NJ 08901

By Email: Scan your registration form and email with your pdf authorized purchase order/voucher to TREES@NJSTF.ORG

Conference Early Registration Deadline is Monday, Oct 2, 2023

Registration forms must be **received** by the Federation office by October 2, 2023. Registration forms must be accompanied by payment or authorized purchase order/voucher.

Your registration is not considered accepted/completed until a check is received, credit card payment is processed, or authorized purchase order/voucher is received.

Blank/unauthorized purchase orders/vouchers will not be accepted.

Late/Walk-In, refund, and substitution policies

Registrations received after October 2, 2023, are subject to the Late/Walk-in Registration rate. An additional fee of \$50 applies.

All substitutions must be made in writing and received by the Federation office by October 2, 2023.

All cancellations and requests for refunds must be made in writing and received by the Federation office by October 2, 2023. A cancellation fee of \$35 per registrant applies.

No refunds will be provided after October 2, 2023. No refunds will be provided for conference no-shows.

Questions? TREES@NJSTF.ORG or (732) 246-3210

REGISTRATION FORM
The New Jersey Shade Tree Federation 98th Annual Conference
October 26 & 27, 2023

Full Name: _____

Company/Municipality: _____

Mailing Address: _____

Phone: _____ Email: _____

Continuing Education Credit (CEU/CE/CFE) Information: It is your responsibility to provide accurate information for all the below credits/professional certifications that apply to you.

- NJ Urban & Community Forestry Municipality: _____
- NJ LTE/LTCO License # : _____ Birthdate: _____
- NJ Chapter of the ISA Certification # : _____
- NJ Pesticide Re-certification credits
 Certification # : _____ Birthdate: _____
- NJ Association of Public Works CPWM # : _____
- Society of American Foresters SAF # : _____

****EARLY REGISTRATION RATES END OCTOBER 2nd NO EXCEPTIONS****

Conference Pricing	Early Registration (before 10/2/2023)	Late Registration (after 10/2/2023)	Total
Complete (Thurs & Fri)	\$320	\$370	
Single Day (Check Day)			
<input type="checkbox"/> Thursday	\$160	\$210	
<input type="checkbox"/> Friday			
<input type="checkbox"/> I will be attending NJUCF CORE Training		Total Enclosed: \$	

PLEASE CHECK IF APPLICABLE

- I will be attending the Meet & Mingle Networking Event on Thursday Oct 26, 4:30-6:00pm
- I will be attending Spanish Track Courses on Friday Oct, 27.

Payment or authorized purchase order due upon submission of this form

***Make your hotel reservation online before Oct 2nd, 5:00PM to secure the
 NJ Shade Tree Federation Conference 2023 discount rate* <https://book.passkey.com/e/50641668>**