

**NEW JERSEY FOREST SERVICE
URBAN & COMMUNITY FORESTRY PROGRAM
CORE TRAINING & CONTINUING EDUCATION UNITS**

Completion of the NJDEP Urban & Community Forestry Program's (NJUCF) education and training requirements is one step toward compliance with the Shade Tree and Community Forestry Assistance Act (the Act) and accreditation (Approved Status) by the Urban & Community Forestry (UCF) program. Accredited communities have access to grant opportunities to implement a NJUCF approved Community Forestry Management Plan (CFMP). For more details on the NJUCF program, accreditation, and development of a CFMP go to www.communityforestry.nj.gov.

NJUCF Education and Training Requirements:

1. CORE TRAINING - There are NO CEU's provided for Core Training.

- Core training is an introduction to urban and community forestry in New Jersey. It covers the basics from the science to the law to the management and the funding of trees and community forests throughout the state. Core is for individuals interested and engaged in the stewardship of the urban and community forest and the trees that populate it. This includes Shade Tree Commissioners, board or committee members, municipal or county employees, and anyone with an interest in trees, forestry, environment/ecology, and community sustainability.

- **Accreditation (Approved Status)** requires a minimum of two (2) people per municipality/county be Core trained.

*One (1) person must be a municipal/county employee.

*One (1) person must be a shade tree commission member, board member or volunteer from the municipality/county working with the tree resource.

Note: An elected official may be substituted for either the employee or the volunteer.

- **CORE TRAINING at the SHADE TREE FEDERATION CONFERENCE:**

* **ATTEND ONLY ONE DAY OF CORE TRAINING (THURSDAY OR FRIDAY). IT IS THE SAME PROGRAM BOTH DAYS.**

* **ATTENDEES MUST STAY THE ENTIRE DAY AND COMPLETE THE REQUIRED PAPERWORK TO RECEIVE CREDIT FOR ATTENDING THE CLASS (NO EXCEPTIONS).**

2. CONTINUING EDUCATION UNITS(CEUs):

- NJUCF CEUs provide a permanent record to the state and local governments regarding the education and training of the volunteers and employees engaged in urban and community forest stewardship. NJUCF CEUs build upon the foundation of urban and community forestry education laid by Core Training and provide more advanced learning opportunities to inform and guide the practice of urban and community forestry in communities throughout the state.

- **Accreditation (Approved Status)** requires a minimum of eight (8) CEUs between at least two (2) individuals per municipality or county be earned annually.

* Any individual, whether they have attended Core Training or not can earn CEU's on behalf of a municipality/county.

* Any combination of CEUs can be applied to a municipality/county as long as there is a minimum of eight (8) CEUs between at least two (2) people. Examples include: 4 people with 2 CEUs, 1 person with 7 CEUs and 1 person with 1 CEU, 2 people with 3 CEUs and 1 person with 2 CEUs, etc.

- **CEUs at the SHADE TREE FEDERATION CONFERENCE:**

* **ATTENDANCE AT THE GENERAL SESSIONS OR INVENTORY WORKSHOP CAN PROVIDE A TOTAL OF TEN (10) CEUS FOR THE TWO DAYS OR FIVE (5) CEU CREDITS PER DAY PER PERSON.**

* **ATTENDEES MUST STAY FOR THE ENTIRE SESSION AND COMPLETE THE REQUIRED PAPERWORK IN ORDER TO RECEIVE CEUS FOR THE CLASS (NO EXCEPTIONS).**

***** THERE ARE NO CEUS PROVIDED FOR CORE TRAINING***
CORE TRAINING IS A SEPARATE REQUIREMENT FROM CEUS.**

**NEW JERSEY FOREST SERVICE
URBAN & COMMUNITY FORESTRY PROGRAM
CORE TRAINING**

TERRACE ROOM

THURSDAY, OCTOBER 19, 2017

- 8:30-9:15** COMMUNITY FORESTRY IN NEW JERSEY: The NJ Shade Tree & Community Forestry Assistance Act - Management Plans, Training, Approved Status.
- 9:15-10:00** TREES 101: Structure, Function, Identification, Jargon
- 10:00-11:00** COFFEE BREAK WITH EXHIBITORS
Grand Ballroom
- 11:00-12:00** LEGAL ISSUES IN COMMUNITY FORESTRY: Shade Tree Commissions & The Law
- 12:00-1:15** LUNCHEON WITH EXHIBITORS
Crystal Ballroom
- 1:15-2:30** TREE RISK MANAGEMENT: Why Trees Fail, Defects, Targets, Assessment
- 2:30-3:00** BREAK WITH EXHIBITORS
Grand Ballroom
- 3:00-4:00** ELEMENTS OF A SUCCESSFUL COMMUNITY FORESTRY PROGRAM: Tree Planting and Maintenance from Planning to Practice
- 4:00-5:00** ELEMENTS OF A SUCCESSFUL COMMUNITY FORESTRY PROGRAM: Management Plans, Managing Trees, Finding Resources, and Becoming Self Sustaining

FRIDAY, OCTOBER 20, 2017

- 8:30-9:15** COMMUNITY FORESTRY IN NEW JERSEY: The NJ Shade Tree & Community Forestry Assistance Act - Management Plans, Training, Approved Status.
- 9:15-10:00** TREES 101: Structure, Function, Identification, Jargon
- 10:00-11:00** COFFEE BREAK WITH EXHIBITORS
Grand Ballroom
- 11:00-12:00** LEGAL ISSUES IN COMMUNITY FORESTRY: Shade Tree Commissions & The Law
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- 3:30-4:30** ELEMENTS OF A SUCCESSFUL COMMUNITY FORESTRY PROGRAM: Management Plans, Managing Trees, Finding Resources, and Becoming Self Sustaining
- 6:00** NJ Shade Tree Federation 92nd Annual Conference Dinner
Terrace Room