

**NEW JERSEY FOREST SERVICE  
URBAN & COMMUNITY FORESTRY PROGRAM  
TRAINING & EDUCATION**

Completion of the NJDEP Urban & Community Forestry Program's (NJUCF) education and training requirements is one step toward NJUCF Accreditation. NJUCF Accredited communities have access to grant opportunities to implement a NJUCF approved Community Forestry Management Plan (CFMP) and a basis to reduce or eliminate liability associated with local tree care programs and shade tree commissions. For more details on the NJUCF program, accreditation, and development of a CFMP go to [www.communityforestry.nj.gov](http://www.communityforestry.nj.gov).

**NJUCF Education and Training Requirements:**

**1. CORE TRAINING – There are NO CEUs provided for Core Training.**

- Core training is an introduction to urban and community forestry in New Jersey. It covers the basics from the science to the law to the management and the funding of trees and community forests throughout the state. Core is for individuals interested and engaged in the stewardship of the urban and community forest and the trees that populate it. This includes Shade Tree Commissioners, board or committee members, municipal or county employees, and anyone with an interest in trees, forestry, environment/ecology, and community sustainability.

- **NJUCF Accreditation** requires a minimum of two (2) people per municipality/county be core trained.

\*One (1) person must be a municipal/county employee.

\*One (1) person must be a shade tree commission member, board member, or volunteer from the municipality/county working with the tree resource.

An elected official may be substituted for either the employee or the volunteer.

- **CORE TRAINING at the SHADE TREE FEDERATION CONFERENCE:**

\* **ATTEND ONLY ONE DAY OF CORE TRAINING (THURSDAY OR FRIDAY). IT IS THE SAME PROGRAM BOTH DAYS.**

\* **ATTENDEES MUST STAY THE ENTIRE DAY AND COMPLETE THE REQUIRED PAPERWORK TO RECEIVE CREDIT FOR ATTENDING THE CLASS (NO EXCEPTIONS).**

**2. CONTINUING EDUCATION UNITS(CEUs):**

- NJUCF CEUs provide a permanent record for the state and local governments regarding the education and training of the volunteers and employees engaged in urban and community forestry. NJUCF CEUs build upon the foundation of urban and community forestry education laid by core training and provide more advanced learning opportunities to inform and guide the practice of urban and community forestry in communities throughout the state.

- **NJUCF Accreditation** requires a minimum of eight (8) CEUs between at least two (2) individuals per municipality or county be earned annually.

\* Any individual, whether they have attended core training or not can earn CEU's on behalf of a municipality/county.

\* Any combination of CEUs can be applied to a municipality/county as long as there is a minimum of eight (8) CEUs between at least two (2) people. Examples include: 4 people with 2 CEUs, 1 person with 7 CEUs and 1 person with 1 CEU, 2 people with 3 CEUs and 1 person with 2 CEUs, etc.

- **CEUs at the SHADE TREE FEDERATION CONFERENCE:**

\* **ATTENDANCE AT THE GENERAL SESSIONS OR INVENTORY WORKSHOP CAN PROVIDE A TOTAL OF TEN (10) CEUS FOR THE TWO DAYS OR FIVE (5) CEUS PER DAY PER PERSON.**

\* **ATTENDEES MUST STAY FOR THE ENTIRE SESSION AND COMPLETE THE REQUIRED PAPERWORK TO RECEIVE CEUS FOR THE CLASS (NO EXCEPTIONS).**

**\*\*\* THERE ARE NO CEUs PROVIDED FOR CORE TRAINING. CORE TRAINING IS A SEPARATE REQUIREMENT FROM CEUs.\*\*\***

**Please make sure you register for the right courses and are in the correct location the day of the conference.**

**If you are unsure of whether to attend Core Training, General Session, or Inventory, please reach out to your municipal or county shade tree representative to make sure you know what your community needs for accreditation.**

**NEW JERSEY FOREST SERVICE  
URBAN & COMMUNITY FORESTRY PROGRAM  
CORE TRAINING  
TERRACE ROOM**

**THURSDAY, OCTOBER 18, 2018**

- 8:30-9:15** NJ URBAN & COMMUNITY FORESTRY PROGRAM: What is it and how does it work?
- 9:15-10:00** TREES 101: Structure, Function, Identification, Jargon
- 10:00-11:00** **COFFEE BREAK WITH EXHIBITORS (Grand Ballroom)**
- 11:00-12:00** TREE RISK MANAGEMENT: Why Trees Fail, Defects, Targets, Assessment
- 12:00-1:15** **LUNCHEON WITH EXHIBITORS (Crystal Ballroom)**
- 1:15-1:30** **EXHIBITOR ADDRESS AND RAFFLE DRAWINGS (Grand Ballroom)**
- 1:30-2:30** ELEMENTS OF A SUCCESSFUL URBAN & COMMUNITY FORESTRY PROGRAM:  
Tree Planting and Maintenance from Planning to Practice
- 2:30-3:00** **BREAK WITH EXHIBITORS (Grand Ballroom)**
- 3:00-4:00** LEGAL ISSUES IN URBAN & COMMUNITY FORESTRY: Shade Tree Commissions & The Law
- 4:00-5:00** ELEMENTS OF A SUCCESSFUL URBAN & COMMUNITY FORESTRY PROGRAM:  
Community Forestry Management Plans
- 5:30** Informal Roundtable Discussion – Emerald Ash Borer (EAB) update in New Jersey

**FRIDAY, OCTOBER 19, 2018**

- 8:30-9:15** NJ URBAN & COMMUNITY FORESTRY PROGRAM: What is it and how does it work?
- 9:15-10:00** TREES 101: Structure, Function, Identification, Jargon
- 10:00-11:00** **COFFEE BREAK WITH EXHIBITORS (Grand Ballroom)**
- 11:00-12:00** TREE RISK MANAGEMENT: Why Trees Fail, Defects, Targets, Assessment
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- 3:00-4:00** LEGAL ISSUES IN URBAN & COMMUNITY FORESTRY: Shade Tree Commissions & The Law
- 4:00-5:00** ELEMENTS OF A SUCCESSFUL URBAN & COMMUNITY FORESTRY PROGRAM:  
Community Forestry Management Plans
- 6:30** **NJ Shade Tree Federation 93rd Annual Conference Dinner (Terrace Room)**

Core training provided through a USDA Forest Service grant in partnership with



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